



PRE-PARADE INFO KIT

Welcome to the Hyack International Parade!

We want to thank you for helping to make our parade a huge success but most of all we want you to have fun!

PARADE STARTS AT 11:00

Check In At The Registration Tent: 8:00-10:00 at 8th & 8th

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1. IMPORTANT LOCATIONS

<p><u>Assembly Area Parking</u> Parking is available on the streets that are west of 10th Street. After the parade, you can shuttle back to the Assembly Area</p>	<p><u>Queen's Park Parking</u> Parking is available on the streets near Queens Park. Before the parade, you can shuttle to the Assembly Area</p>	<p><u>Shuttle Buses 8:15 - 2:00</u> The shuttle buses route is a loop between Queens Park (at 1st & Emory) and the Parade Start</p>
<p><u>Registration Tent</u> 8:00-10:00 Registration 8th St & 8th Ave Check-in to receive your Parade Number and Parade Day Kit</p>	<p><u>St John's Ambulance</u> 8:00 - 10:45 - 8th Ave & 8th St 11:00 - 12:30 - 6th Ave & 6th St 1:15 - 4:00 - Tipperary Park</p>	<p><u>Washrooms</u> Near Registration Tent, 8th & 8th Royal City Centre Mall, 6th & 6th Hyack Festival Office, 204 6th St Tipperary & Queens Parks</p>



<p style="text-align: center;"><u>Judges</u></p> <p>The Judge’s Tent is located at 6th Street & 4th Avenue. Judging takes place during the parade.</p>	<p style="text-align: center;"><u>DURING THE PARADE</u></p> <p style="text-align: center;">NO STOPPING. Maintain a 10 metre / 30 ft gap. Do not spread out. Keep your entry compact.</p>	<p style="text-align: center;"><u>Festival in the Park</u></p> <p style="text-align: center;">1:00-5:00 Tipperary Park Entertainment, Vendors, Kid Zone, Pet Zone, Food Trucks</p>
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2. REGISTRATION TENT. Check-in 8:00-10:00 AM

- The Registration tent will be located at 8th & 8th.
- **CHECK IN AT THE REGISTRATION TENT** to receive your **Laminated Parade Number** and **Parade Day Information Kit**.

Your entry must **BE IN POSITION** no later than 10:00. **Assembly Area Parking.** High school parking lot is closed. Parking is available on the residential street that are west of 10th Street. See the Site Map for details.

3. RULES & REGULATIONS. An orderly and safe parade

HEIGHT RESTRICTION – 12 FEET

1. First and foremost, **HAVE FUN!** Participants are encouraged to smile, wave, sing, dance, laugh and have a good time. The community will be attending to see you and engaging them makes the experience more fun for everyone.
2. **ALL PARTICIPANTS** must adhere to all Rules and Regulations to participate in the parade. These rules have been designed to ensure the safety of the participants and spectators and to ensure the best presentation of the parade participants. The Hyack Festival Association reserves the right to approve or deny entry of any participant.
3. **PARADE OFFICIALS.** Participants must heed the instructions of the Parade Marshal and the Street Marshals. Any refusal to follow instructions or abuse will not be tolerated, and the Parade Marshal or other parade officials may remove your entry from the parade if this should occur.
4. **PARADE ORDER.** All participants must remain in parade order. The announcing scripts are synchronized to the parade order and there isn’t enough time to resort them when the parade is in motion. Parade numbers must be displayed on the right side of your entry so that you can be readily identified.
5. **POLITICAL MESSAGES.** No political messages or literature is allowed.
6. **CHILDREN.** All children under 10 must be closely supervised at all times.
7. **HANDOUTS.**
 - a. The City of New Westminster Bylaws prohibit the throwing of candy or other items to spectators for safety reasons,
 - b. Any handouts to the spectators must be preapproved by Hyack **by April 30, 2024,**

- c. Any pre-approved handouts must be handed directly to the spectators and the parties handing out the items must walk beside the curb to ensure that children do not run out into the parade and to discourage all spectators from leaving the sidewalk.
- d. Edible treats are discouraged and must contain no allergens.

4. LAMINATED PARADE NUMBER PLACEMENT

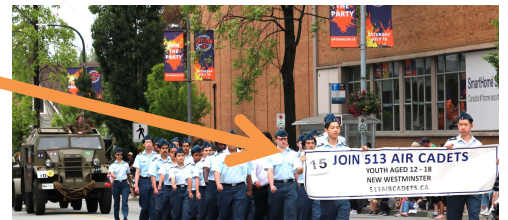
LAMINATED PARADE NUMBERS MUST BE DISPLAYED on the right side of your entry for identification by parade officials and announcers. There will be tape on the numbers.



ON YOUR PARADE FLOAT



ON YOUR HEADLIGHT



ON YOUR BANNER

5. PARADE PACE & GAP MONITORING. The logistics of producing a parade

Parades are fun for the participants and the spectators. Producing a really good parade requires that the participants have an awareness of several important factors.

1. **NO STOPPING FOR ANY REASON. When a parade stops, it is hard to get it restarted.**
 - Restarting a parade is difficult because hundreds of people have to stop. They bunch up and must get started again too, and there is a time lag. This is much like starting a train. It takes a lot of time to get it going again.
2. **MAINTAIN A CONSISTENT PACE. Large gaps create dead spots.**
 - a. You must maintain a gap of 30 feet or 10 metres from the entry in front of you
 - b. The gap must be monitored and adjusted throughout the parade

- A consistent pace is required to avoid “dead spots” in a parade.
- When an entry gets too far from the entry in front of them, the entry behind must run to close the gap. For marching bands, it is not always possible to close a gap and it remains for the entire parade so gaps must be avoided at all times.

3. NO BUNCHING UP. When entries get too close, the parade goes too fast.

- If the entry in front of you stops, you must stop immediately to maintain the gap!
- When entries bunch up, the parade goes too fast. The announcers don't have enough time to read the scripts, the spectators don't have enough time to enjoy the entries, and the participants are not fully appreciated either.

4. NO SPREADING OUT. Stay compact to avoid diluting your entry and creating a dull spot

- When entries spread out it creates a dull spot, which slows the parade and makes it too long.
- All participants must be sufficiently fit to maintain the parade pace. If your entry spreads out because there are walkers that cannot keep up, the entry behind you will hang back and create a gap.
- Walkers that cannot keep up must withdraw from the parade and watch from the sidewalk.

6. PARADE TIPS. How to make your entry memorable

Participants are encouraged to smile, wave, sing, dance, laugh and have a good time. The community will be attending to see you and engaging them makes the experience more fun for everyone.

Since you can't see your entry, we offer these tips to make your entry more visually appealing and memorable to the spectators!

- **COSTUMES & COLOUR.** Have more impact with the spectators
 - Consider a uniform look with everyone wearing the same colour or colours.
- **ACCESSORIES.** Use funny hats, sunglasses and t-shirts.
 - There are many inexpensive options available at PartyCity, the Dollar Store and online.
- **PROPS.** There are many ordinary things that can be used
 - Balloons, umbrellas, lunch kits, baby buggies, rolling luggage, lawnmowers, walkers, briefcases, vacuum cleaners, shopping carts can all be used. Have fun being creative!
- **USE HUMOUR.** It will make your entry stand out!
 - Everyone has a good time when they are laughing and you may win the Humour Award!
- **MARCHING STYLE.** Spectators love synchronized marching routines.
 - Simple mini dance routines or synchronized marching routines make you stand out.

- Routines don't have to be lengthy. A few moments when everyone does the same thing looks great.
- **MAINTAIN LINE FORMATIONS. They look sharp and make you stand out**
 - Make a plan to walk in lines and assign someone to monitor how you look.
- **STAY IN THE CENTRE OF THE ROAD. It is easy to wander to one side of the road**
 - Use the centre line as a guide and monitor yourselves.
- **SMILE AND WAVE, REST AND REPEAT.**
 - It is fun and fulfilling for everyone when you smile and wave to the spectators.
- **ENGAGE THE SPECTATORS. Clap and the spectators will join in.**
 - If you have music, periodically clap to the music to engage the spectators.

7. PARKING.

- **ASSEMBLY PARKING:** Please park to the west of the Assembly Area. There is residential parking on London, Dublin & Edinburgh Streets, west of 10th Street.
- **DISPERSAL PARKING:** Queens Park lot and residential street parking.
- **BAND BUSES.** Participants may be dropped off at the Registration area at 8th and 8th. Buses should then proceed to the dispersal area in Queens Park. Enter off 1st Street at 3rd Avenue. Turn right into the Bus Parking Area.

8. DISPERSAL AREA. QUEEN'S PARK

- **DO NOT STOP when you enter the Dispersal Area.** You must keep moving forward or the parade will stop and all the entries will bunch up. Please keep right so traffic can leave the park.
- Your **laminated parade number signs** and **magnetic signs (if applicable)** will be collected there.
- Water is available in front of the Arena.
- You may shuttle back to the parade start. The shuttle picks up at First Street & Emory

9. Hyack Multicultural Parade Site Map

